

Transferring in Credits to NWIC

1. Order all official transcripts from previous institutions that you would like to have evaluated for transfer credits
2. Submit a [Transfer Evaluation Request Form \(TER\)](#) online for all transcripts that we will be receiving, this must be done in order to allow us to evaluate the transcripts. If we do not receive this your transcripts will be held for 6 months before they are placed in your student file.
3. Allow 6-8 weeks for your transfer credits to be processed by the Admissions office
4. Review your NWIC transcripts via your JICS account to see which credits have been transferred in.

Eligible credits:

- Any course that is 100-400 level
- Any course with a grade of C- or better
- Courses from a regionally accredited institution

If submitting credits from an International School: These must be sent to an outside source that can verify the eligibility prior to being evaluated by NWIC.