**GENERAL ADMISSIONS PROCEDURES**

Students who plan to work toward a degree, certificate or award of completion must complete the following admission procedures. Note: If it’s been more than one year since you’ve attended NWIC, you will need to re-apply.

**1. Submit a Northwest Indian College Application for Admission form.**You can apply online or download an Admissions Application form at <https://www.nwic.edu/life-on-campus/admissions/>. Application packets may be obtained from the Admissions Office on the Lummi Campus or at any Instructional site. Applications may also be requested by phone, mail, fax or e-mail.

**2. Submit a copy of your High School Diploma or GED with the completed Application for Admission.**Please submit a copy of either your High School Diploma/transcripts or GED with your application. If you apply online submit this to admissions@nwic.edu.

**3. Send a copy of your Tribal Certification with the completed Application for Admission.**If you do not have documentation, complete a Northwest Indian College Tribal Certification Release form listed above, and send it with your completed Application for Admission. Please note: Resident tuition rates apply only to students with tribal certification on file or non-resident students who meet the criteria below. All other students are considered Non-Resident students for tuition paying purposes.

* Demonstrated Indian ancestry and live on or near an Indian reservation
* Spouse or dependent of a Resident student
* Employee of Northwest Indian College or tribal agency within the NWIC service area
* Spouse or dependent of Northwest Indian College or tribal agency employee within the NWIC service area

**4. Submit official transcripts from all previously attended colleges and universities.**Please submit them as soon as possible but not later than the end of the first quarter of enrollment at Northwest Indian College. You must also complete a Transfer Evaluation Request. The form is listed above under Admissions Forms. Students receiving financial aid or veterans benefits may need to submit paperwork. Since most available aid comes from federal and state government sources, early application is strongly advised.

**5. Complete Placement testing.**You can now take the placement test via Zoom with the Testing Coordinator. Please email testing@nwic.edu at least 1 day prior to your wanted testing day to get scheduled.  All new students attending NWIC are required to complete the Accuplacer Placement test in order to assist in the selection of courses appropriate to the student’s academic ability. The results of the Accuplacer placement test also assist student advisors in the selection of courses appropriate to the student’s academic ability. Click [Here](https://www.nwic.edu/life-on-campus/admissions/_wp_link_placeholder) for more information.